

# CHEAT SHEET FOR LECTORS

Particularly when there is a visiting celebrant, introduce yourself as the Lector.

Regarding making the Announcements after communion, check with either the Deacon or Celebrant and ask if there is to be a special announcement and take direction from him. Usually, the general announcements are made first and then Lector steps aside for person making special announcement.

Lectors who are also Eucharistic (Extraordinary) Ministers should only serve as the aforementioned when the Eucharistic Captain is having difficulty signing up other ministers at the Mass when you are doing the readings. Check with the Captain.

In the event a Deacon is not present and participating in the Mass, lector carries the ***Book of the Gospel*** in and places it on the altar on top of the *Corporal* (opened altar cloth w/cross on it).

Please sit where celebrant can make eye contact with you.\*

After you have completed the Readings, place the ***Lectiary*** on the second shelf of the Ambo (**not** on the bookstand where you picked up the ***Lectiary***). The celebrant or deacon places the ***Book of the Gospel*** on the bookstand after completing the reading of the gospel.

If there is a second collection, it will be so indicated and highlighted at the end of the **Prayers of the Faithful**. Please announce the reason for the second collection AT THIS TIME.

After reading **Prayers of the Faithful** and second collection announcement (if applicable), light the candles on the altar and then extinguish the lighted candles at the Ambo. There usually is a battery-operated lighter on the first shelf of the Ambo.

The ***Book of the Gospel*** remains on the stand after Mass unless there is a Deacon participating in the Mass. He is the only one who is to carry the aforementioned ***book*** out.

Lectors who also participate in singing as part of a choir group at other Masses should not be seated with the group at the Mass you are assigned to as Lector. Refer to \* above. However, please feel free to sing along (a little humor here!!!).

Any questions regarding this information and/or additional questions regarding service as a Lector should be directed to Peggy Simkins – 573-5370.