

St. Luke Pastoral Council
Minutes of the meeting on January 23, 2006

Members/Staff present: - Fr. Jack, Dcn. Paul Lucia, Al Huber, John Sanchez, George Arackaparambil, Gail Castro, Peg Culver, JoAnn Kozloski, Kevin Lucia, Ngoc Anh Northrup and Sandra Patron.

- Following handouts were distributed by Al
 - o Minutes of the last meeting on November 21, 2005
 - o Agenda for current meeting

- Meeting began with Opening Prayer by JoAnn.

- Minutes for November were approved with no correction.

- Updates on various committees were provided as below:
 - o **Finance (update from Gail)**
 - Fundraiser from “Rumors” play raised \$1100. Good turnout from parishioners.
 - 2005 Annual Appeal still needs \$12,420.
 - Some suggestions for contribution:
 - o Some parishes have 2nd collection that go to Annual Appeal
 - o Phone calls to parishioners as reminders
 - o A committee to go door to door – may not be done now
 - Need more ideas to get parishioners to contribute to Annual Appeal
 - Annual Appeal is calculated as tax on the ordinary income of the church, not on gifts or fundraising. It is not used to pay for abused cases, which are settled by insurance or property sales.
 - Letters were sent out to large donors and stock donors but received only 1 response.
 - Suggestion to add an Ambry or Holy Oil Cabinet that will hold the Sacred Oils, to placed in the church. Cabinet is about 23” x 11” x 5”. We may have the money for it. Possible locations are
 - Back wall. Replace back table with a nice wood table and hang ambry on wall.
 - In front next to the credence table.

- **Buildings & Grounds (update from Al)**
 - Installed a removable cover for the sewer clean out and painted it- Done
 - Replaced majority of the batteries and light bulbs in the emergency exit signs and lights- Done
 - Microphone repair – need Tony to buy new cables
 - Refinish pews – Need funding but only a few pews need work while overall most are in good condition. May just need routine cleaning.
 - Ventilation improvement – Dcn. Mar is working on it. In progress.
 - Found a leak on the roof in Classroom 3. The leak started last year and got worse this year. The insulation is saturated and ceiling tiles are removed. The leak needs professional attention and we have a recommendation for a roofer.
 - Plaques with names of donors on pews in the chapel are starting to come off due to snagging by people passing by. May be able to glue plaques back.
 - JoAnn asks if we can make the handicap section of the church more inviting. Some suggestions:
 - Create wheelchair area on both sides of the church
 - Use ribbon or rope to designate area
 - Use blue sign with white wheelchair
 - JoAnn mentioned that St. Ignatius is getting new desks and chairs and if St. Luke wants the old ones. We don't because we want to keep tables and chairs to be flexible with different layouts.

- **Catholic Formation (update from Kevin)**
 - Several parishioners attended the “Simbang Gabi - A Novena of Advent Masses” at St. Gregory Church on Dec 19. All pitched in to serve and the kids got involved.
 - Fr. Faricy to come on March 18 for the 5 pm Mass.
 - Reflections during Advent were good. We had about 15-18 people.
 - Faith Formation may be doing another bible study with study guides and questions. Recently showing the Conversion Videos. Discussion on what to do for lent and other discussion topics.

- **Liturgy (Update by Dcn. Paul)**
 - Next Liturgy meeting is February 6 at 7pm.
 - Will discuss about the Ambry and Lent Season
 - Archbishop Installation in San Francisco for George Niederaurer on February 15 at 2pm at St. Mary's Cathedral. His reception will be on Feb 14.
 - Bishop Installation in Reno for Randolph Calvo on February 17 at 5:30pm. Archbishop Niederaurer and Cardinal Mahony to attend.

- **Parish Life (Update from JoAnn)**
 - Crab Fest meeting on Monday, March 4. Volunteers are taken now.
 - Makeup directory pictures are taken on Feb 2-3.
 - Proofs from directory were received and it may be another 2-3 months before we get the directories.
 - Youth are available for Pastafest announcements. Tickets are selling well except at 5pm Mass.

- **Public Affairs (update from Peg)**
 - We haven't received the new resident info from the water company in the last 3 months.
 - Any suggestions for outreach?
 - Flyers to apartments
- **Social Justice (update from John)**
 - Walk for Life on Jan 21, 2006, was very successful. The message got out and about 15,000 people marched this year. A few protesters on other issues like Bush and war were on the other side. Pro-choice protesters were small and cautious not to turn others away.
 - Catholic San Francisco in November 2005 had an article of the Catholic position on the death penalty. It got comments to open people's minds on the death penalty.
- **Update on Old Business**
 - None
- **Update on New Business**
 - Suggestion to create a parish library to make available for parishioners books, videos and other materials. Library can be on a portable rolling shelf cart with a check out system.
 - Mystery question of the Missing Nativity Scene in the chapel. Anyone knows where it is?
- **Update on Donut Duty List**
 - Donut duty sign-up sheet was circulated and filled for Jan and Feb. Donuts are being sorted by Golden Bell but we may need more.
- **Assignments for next time** -
 - Next meeting on Feb 27, 2006, at 7pm due to holiday on Feb 20.
 - Al will lead opening/closing prayers at next meeting
- Meeting was concluded with a closing prayer by JoAnn at 8:40pm.

(Minutes prepared by: Ngoc Anh Northrup)