

**St. Luke Pastoral Council**  
**Minutes of the meeting on June 19, 2006**

**Members/Staff present:** - Dcn. Paul Lucia, Al Huber, George Arackaparambil, Kevin Lucia, JoAnn Kozloski, Peg Culver, Sandra Patron and Ngoc Anh Northrup.

**Absent:** Fr. Jack, Gail Castro, John Sanchez

**Parishioner present:** Sally Lucia

- Following handouts were distributed by Al
  - o Minutes of the last meeting on May 15, 2006
  - o Agenda for current meeting
- Meeting began with Opening Prayer by JoAnn.
- Minutes for May were approved with no corrections.
  
- Updates on various committees were provided as below:
  - o **Finance (update from Gail)**
    - No update
  
  - o **Buildings & Grounds (update from Al)**
    - Anthony Northrup installed a post for the parking lot sign and did announcements for the Labor of Love.
      - Approximately 20 people said they would help (1 electrician, 2 handymen, 1 person with a carpet cleaner).
      - He suggested that we dream big and add to the list of tasks.
      - A task for Labor of Love is to pull out the sewer lids and shovel/scoop out the dirt.
    - Robert McGuigan provided a new desk for Fr. Jonathan and shelf unit in the Music and Banner rooms.
    - Roto Rooters was here to clean the drains.
  
  - o **Catholic Formation (update from Kevin)**
    - Good attendance.
    - Lucias were able to share and discuss their trip to Medjugorje.
    - There was no Faith Formation last week due to a baptism.
    - This week will discuss the Eucharist and following up to Corpus Christi.
    - Marian Eucharistic Conference at the Crowne Plaza on July 4<sup>th</sup> weekend. Open to all.
    - No Faith Formation on July 4<sup>th</sup> and 11<sup>th</sup>.
  
  - o **Liturgy (update by Dcn. Paul)**
    - Parish directory is here. Sue will label each copy by name and distribute. Directories were given to council members.
    - A missionary preacher from India is coming on August 5<sup>th</sup>.
    - Fr. Frank will be here for 3 weeks.
    - Couple of liturgy changes in the wordings of the Mass were approved to make the translation closer to Latin but it may take a couple of years to ratify.

- **Parish Life (update from JoAnn)**
  - Youth group will be hosting a Pancake Breakfast this coming Sunday, June 25.
  - Christmas Boutique for the Elementary Religious Education will be on November 4 and 5.
  
- **Public Affairs (update from Peg)**
  - 4<sup>th</sup> of July Festival
    - The committee met earlier to discuss the booth logistics.
    - Plans are coming together.
    - Let Peg know if you can volunteer for the booth.
  
- **Social Justice (update from John)**
  - Next Walk for Life will be on January 20, 2007.
  
- **Update on Old Business**
  - Action Item List
    - Discussed format and who will be responsible to maintain the list. Secretary will maintain the list in a spreadsheet format to be published with the minutes.
  - Plan is in progress to get Fr. Jack a new computer with WIFI so that the calendar can be accessed across the parish network.
  
- **Update on New Business**
  - Cathedral prayer service and reception and presentation of Assumpta Award. Not mandatory.
  - A proposal to sponsor a play at Hillbarn Theatre and have a portion of the proceeds to be donated to the Parish.
  - Parish Council still has an opening that needs to be filled and in September, 3 members are rolling off and need to be filled.
  
- **Update on Donut Duty List**
  - Donut duty sign-up sheet was circulated and filled for July.
  
- **Assignments for next time** -
  - Next meeting on July 17, 2006, at 7 PM. There will be no August meeting and the next one day annual Council Meeting will be on September 10<sup>th</sup>.
  - Peggy will lead opening/closing prayers at next meeting.
  
- Meeting was concluded with a closing prayer by JoAnn at 9:00 PM.

(Minutes prepared by: Ngoc Anh Northrup)

## Action Items

Action Items	Date Initiated	Description	Status	Contact
Parish Directory	3/05	Directory of parish with pictures	Directories are in. Completed in June.	Dcn Paul
Church Ventilation	9/18/05	Determine ways to ventilate and cool church	Awaiting Dcn Mar	Dcn Mar
Handicap Bathroom	10/17/06	Repair toilet drain	Completed in June	Gail / Al
Speaker Series	10/17/05	Having speakers for discussions after Mass	To keep or remove?	TBD
Roof Leak	1/23/06	Classroom 3 roof has a leak.	Roof was partially fixed but needs a larger area to be retarred. This may be done as part of Labor of Love	Al
Parish Library	1/23/06	Need a portable shelf to hold books and video for lending. Need personnel to man shelf or determine a way to maintain library.	Need chairperson?	Peg
High Speed Internet	2/27/06	Faster access to internet for office computers	To keep or remove?	Al
Audio System	3/20/06	Audio wires needed for the speakers in community area.	Need to check what is needed to make the speakers work. Part of Labor of Love.	Dcn Paul/ Anthony Northrup
Outside Lights	3/20/06	Some outside parking lot lights need to be replaced	Awaiting for more lights to burn	Al
Immigration Workshop	3/20/06	St. Gregory was doing a workshop on immigration issues with St. Matthew's and other churches in the area. The workshop would be interesting for our parish.	To keep or remove? Has it passed?	Peg
Bob Welsh	3/20/06	Bring in Bob Welsh as a potential speaker of his presentation on Capital Punishment and of his conversion after he met Tim McVeigh	To keep or remove?	JoAnn

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Labor of Love	3/20/06	Get parishioners involve to help repair and beautify the church	In Progress - Set for August 5. First announcements made during weekend of June 17-18. Sign up will taken July 15-16.	Anthony Northrup
Bulletin Board Replacement	3/20/06	Bulletin board outside back entrance is degrading and needs to be replaced	Info of electronic kiosk	JoAnn
In & Out/ IHOP	3/20/06	Use In & Out Burger or IHOP as fundraiser or social event.	Remove - JoAnn got info from In & Out Burger and decision was made to not use them as fundraiser or social event.	JoAnn
Visibility to Foster City	4/17/06	More visibility to St Luke through the Foster City Wine and Art Festival or 4 <sup>th</sup> of July Festival	Too late for 2006 Wine and Art Festival. Had a booth for 2006 4 <sup>th</sup> of July Festival.	Peg
Website Event Calendar	4/17/06	Add a calendar on the website to see more details and upcoming events.	Website calendar is possible but Sue's detailed calendar is only filled up to the next month.	Al
Parish Council Membership	5/15/06	Need to fill council opening	In progress	All
Office Computer Network	6/19/06	Connect parish office computers to a network	To be done in June-July	Al
Hillbarn Theatre	6/19/06	Sponsor a play and have Hillbarn donate a portion of the proceeds	Anyone to lead?	TBD