

St. Luke Pastoral Council
Minutes of the meeting on October 16, 2006

Members/Staff present: - Fr. Jonathan, Dcn. Paul Lucia, Al Huber, John Sanchez, George Arackaparambil, JoAnn Kozloski, Ngoc Anh Northrup, Peg Culver, Kevin Lucia, John Bernat, and Tom Consunji

Absent: Fr. Jack, Gail Castro, Sandra Patron and Manjari Nathan

- Following handouts were distributed by Al
 - o Minutes of the last two meetings on July 17 and September 10, 2006
 - o Pastoral Council Members and Staff directory
 - o Agenda for current meeting
- Meeting began with Opening Prayer by Dcn Paul.
- Fr. Jack is still out sick but looking good and may be back in a few weeks.
- Welcome new members: John, Tom and Manjari.
- Minutes for July and September were approved with a couple of spelling corrections and clarification to the 4th of July booth.

- Updates on various committees were provided as below:
 - o **Finance (update from Gail)**
 - No update since Gail was absent.

 - o **Buildings & Grounds (update from Al)**
 - Kitchen sink is plugged up with food and debris. Al plugged sink with stopper.
 - Handicap bathroom toilet may be backing up again. This is about 1 month after it was worked on.
 - Update on wireless connection
 - Some office computers are hardwired or wireless connected to the network. Currently, we are using dial up internet but want to get high speed internet connection. We called Comcast to see if we can get cable but it would cost some money to dig a trench for the wire along with the \$250 a month fee.
 - Starting Oct 16, Foster City was retrofitted for free wireless connection with MetroFi. It is free access to Foster City residents but it has lots of advertisement, no support and no security features. Residents can get the faster internet connection, no advertisement and some support but no security features for \$19.95/month. Commercial can get fast internet, support, security features with password protection for \$138/month.
 - Al will work to get wireless internet to office computers.

 - o **Catholic Formation (update from Kevin)**
 - Bible study has started and going well.
 - We have 4 discussion group leaders: John Sanchez with Melvin and Dcn Paul with Kevin.
 - About 30 people signed up and there are about 20-25 people showing up each night. Over 50% are very committed and some are outside of St. Luke parish.
 - The bible study format is to read assigned sections of the Bible the week before meeting, answer questions, break into groups for discussion and watch DVD afterward. There are 24 sessions.
 - Participants said that it is helping them a lot to learn about the Bible.

- The bible study will go into April 2007 due to some weeks off for holiday and election.
 - Michael Reardon is performing the Gospel of St Luke on Nov 27 at 7PM at St. Bartholomew in San Mateo.
 - Christmas Novena “Simbang Gabi - A Novena of Advent Masses” will be on Dec 15-23 at St Mark in Belmont. St. Luke is responsible to host on Dec 19. There will be food each night. The first and last nights will have large meal while the nights in between will have soup.
- **Liturgy (update by Dcn. Paul)**
 - There will be special talks during Advent on Thursdays except for Immaculate Conception on Dec 8.
 - We will be getting little blue books for Advent.
 - Annulment workshop on Mon, Dec 11 at 7PM.
- **Parish Life (update from JoAnn)**
 - Today classroom children participated in an awareness of the poor in the world and community. Awareness of “Poor in Our Mist”. Our second collections for Mission Sunday, Catholic House, Skip a Meal, Samaritan House, Thanksgiving food collection, Christmas Giving Tree and Catholic Worker House, do help the poor in our mist.
- **Public Affairs (update from Peg)**
 - CrabFeast has met and formed committees. There will be an auction and DJ. Event is scheduled for March 10.
 - Theatre Party is on Dec 12 with the musical “Big”. 175 tickets need to be sold and luncheon for 100 people. What to charge for ticket?
- **Social Justice (update from John)**
 - Archdiocese had a training on Pro-Life but we had no attendee.
 - Prop 85 is on ballot this Nov. We are encouraged to vote “yes”.
- **Update on Old Business**
 - Parish Council Membership
 - George and Al are rotating out.
 - John will serve again until 2008.
 - We have full membership in council.
 - Election of Officers
 - Chairman – John (unanimously)
 - Vice Chairman – JoAnn (unanimously)
 - Secretary – Ngoc Anh (unanimously)
 - Committee Contacts
 - Finance – Gail
 - Building & Grounds – Dcn. Paul
 - Catholic Formation – Kevin
 - Liturgy – Peg
 - Parish Life – John B.
 - Public Affair - Tom
 - Social Justice - JoAnn
 - Action Item List Reviewed
 - Covered through Item #8.
 - Parish Directory and Roof Leak are completed and deleted from list.

- Church ventilation, speaker series and parish library are moved to a lower priority.
- **Update on New Business**
 - None
- **Update on Donut Duty List**
 - Donut duty signup sheet was circulated and filled for Oct/Nov.
- **Assignments for next time** -
 - Peg will lead opening/closing prayers at next meeting.
- Meeting was concluded with a closing prayer by Fr. Jonathan.

(Minutes prepared by: Ngoc Anh Northrup)

Action Items

	Action Items	Date Initiated	Description	Status	Contact
1	High Speed Internet (Earthlink DSL)	2/27/06	Faster access to internet for office computers	In Progress. Looking into MetroFi	Al
2	Audio System	3/20/06	Audio wires needed for the speakers in community area.	Inside speakers work but outside ones need to be fix.	Dcn Paul
3	Outside Lights	3/20/06	2 outside parking lot lights need to be replaced. These may be the 2 that stay on all night.	Will go ahead and change out all the lights. Will ask Bob Fitzgerald.	Al
4	Bob Welsh	3/20/06	Bring in Bob Welsh as a potential speaker of his presentation on Capital Punishment and of his conversion after he met Tim McVeigh	Open item	JoAnn
5	Labor of Love	3/20/06	Get parishioners involve to help repair and beautify the church	Next one on Feb 10, 2006	Anthony Northrup
6	Bulletin Board Replacement	3/20/06	Bulletin board outside back entrance is degrading and needs to be replaced	Inspection of board showed that the aluminum and glass are OK but the menu board is a bit water stain. \$338 for insert black backboard. With new white letters, cost would be totaling \$730. Leave it as is for now. <i>(This item can be deleted after next meeting)</i>	JoAnn
7	Visibility to Foster City	4/17/06	More visibility to St Luke through the Foster City Wine and Art Festival or 4 th of July Festival	Follow-up in Jan 2007	Peg
8	Website Event Calendar	4/17/06	Add a calendar on the website to see more details and upcoming events.	Calendar is up on the website. It needs to be updated and maintained with Sue.	Al
9	Parish Council Membership	5/15/06	Need to fill council opening	John Bernat is interested and Eulalia Gin is a possible.	All

	Action Items	Date Initiated	Description	Status	Contact
10	Office Computer Network	6/19/06	Connect parish office computers to a network	Only Fr. Jack's computer is connected. The other computers will be done in August.	Al
11	Hillbarn Theatre	6/19/06	Sponsor a play and have Hillbarn donate a portion of the proceeds	Potential play in Nov: "Big". 175 tickets can be sold. \$1000 to theatre and rest to St Luke. Meal in lobby.	Gail/Ruth
12	Legion of Mary Book Fair	7/17/06	Book fair 2x a year	Book fair during feast of Mt. Carmel and Ministry Fair in Oct 28 & 29.	Sally
13	Church Ventilation	9/18/05	Determine ways to ventilate and cool church	Low Priority Awaiting Dcn Mar	Dcn Mar
14	Speaker Series	10/17/05	Having speakers for discussions after Mass. Something to reenergize the liturgy. Guest priest for homily outside of parish mission.	Low Priority Open item	TBD
15	Parish Library	1/23/06	Need a portable shelf to hold books and video for lending. Need personnel to man shelf or determine a way to maintain library.	Low Priority No space available. Kimberly is looking for a portable cart.	Peg