

St. Luke Pastoral Council
Minutes of the meeting on January 22, 2007

Members/Staff present: - John Sanchez, JoAnn Kozloski, Ngoc Anh Northrup, Peg Culver, John Bernat, Gail Castro, Sandra Patron and Manjari Nathan

Absent: Fr. Jack, Fr. Jonathan, Dcn. Paul Lucia, Kevin Lucia and Tom Consunji

- Meeting began with opening prayer by Joanne.
- Minutes from November 20, 2007 meeting were accepted.
- Committees Updates:
 - **Finance (Gail)**
 - Over Annual Appeal by \$1400. We collected \$4200 from the second collection. It reminded parishioner to donate. For 2007, the Appeal is \$65,200.
 - Christmas collection was down from last year but end of year we are still good.
 - **Buildings & Grounds (Gail)**
 - Labor of Love is postponed. There is not much on the list to fix. The gardeners have been maintaining the grounds. Bob Fitzgerald has changed the parking lot light bulbs.
 - A new computer was installed for Nancy and Gail. Dcn. Paul's computer got updated programs. A new computer has been ordered for Fr. Jonathan.
 - All maintenance items are fixed (toilets, outside lights, emergency lights) except the handicap faucet and light.
 - **Catholic Formation (John S.)**
 - Faith Formation is going well with about 17-23 participants.
 - Walk for Life was very good. We had a good turn out of 50-52 participants and \$374 donated toward the bus rental cost. The Walk of Life sponsors asked if Paul Patron would photograph next year's walk with his airplane. Other parishes have mass after the walk with some discussion. We may want to do that next year.
 - Annulment workshop had a good turnout.
 - **Liturgy (Peg)**
 - Lent begins on Feb 21 and we have the little black books.
 - The Brownie Scout helped this weekend with the sandwiches.
 - **Parish Life (John B)**
 - Hillbarn play sold 125 tickets and we made \$2000 in profit.
 - Crab Feed is on Mar 10. The committee met last Thursday and things are on track. They selected a DJ, got pricing on crabs, got commitments to jobs, got donations for auction and got Beth Durant to direct the youth. They have about 208 seats available.
 - **Public Affairs (Tom)**
 - None
 - **Social Justice (John)**
 - Youth talk on abstinence was for 1st Resort.
 - Nancy had some teachers from St. Ignatius to give lessons to 6th – 8th graders from the morality book.

- **Update on Old Business**
 - List of items is getting completed. John asked members to look over the list to plan for this year's actions, maybe a retreat.
 - Items completed are
 - High Speed Internet
 - Outside Lights
 - Bulletin Board Replacement
 - Website Event Calendar
 - Parish Council Membership
 - Office Computer Network
 - Hillbarn Theatre

- **Update on New Business**
 - Gail requested prayers for Fr. Jack for his surgery.
 - Gail would like to create an email distribution list of parishioners for quick update or request for prayers. She will make an announcement during this weekend Masses.
 - We need a way to get parishioners to use St Luke's website more. We may add website info to the outside boards. We can add photos of events on website to share with parishioners.
 - Renovation of rectory interior is needed. The kitchen and floor need lots of work. We may use a home inspection to itemize areas to fix. Our Building Fund is healthy to support the renovation. We can also auction off at the Crab Feed a "Fund a Need".
 - Choir would like to get the collection basket during Masses. We will pass this on to the Liturgy group.
 - Donna Sanchez requested to do a survey to see what info on Social Justice Life issues that parishioners want to hear. The survey can be a list of 10-15 issues and parishioners to select their top 3 issues. We can put the survey on the website.

- **Update on Donut Duty List**
 - Donut duty signup sheet was circulated and filled for Feb/Mar.

- **Assignments for next time** -
 - John will lead opening/closing prayers at next meeting.

- Meeting was concluded with a closing prayer by Joanne.

(Minutes prepared by: Ngoc Anh Northrup)

Action Items

	Action Items	Date Initiated	Description	Status	Contact
1	Audio System	3/20/06	Audio wires needed for the speakers in community area.	Inside speakers work but outside ones need to be fixed.	Dcn Paul
2	Bob Welsh	3/20/06	Bring in Bob Welsh as a potential speaker of his presentation on Capital Punishment and of his conversion after he met Tim McVeigh	Open item	JoAnn
3	Labor of Love	3/20/06	Get parishioners involve to help repair and beautify the church	Postponed until more items to fix	Anthony Northrup
4	Visibility to Foster City	4/17/06	More visibility to St Luke through the Foster City Wine and Art Festival or 4 th of July Festival	Follow-up in Jan 2007	Peg
5	Legion of Mary Book Fair	7/17/06	Book fair 2x a year	Book fair during feast of Mt. Carmel and Ministry Fair in Oct 28 & 29.	Sally
6	Church Ventilation	9/18/05	Determine ways to ventilate and cool church	Low Priority Awaiting Dcn Mar	Dcn Mar
7	Speaker Series	10/17/05	Having speakers for discussions after Mass. Something to reenergize the liturgy. Guest priest for homily outside of parish mission.	Low Priority Open item	TBD
8	Parish Library	1/23/06	Need a portable shelf to hold books and video for lending. Need personnel to man shelf or determine a way to maintain library.	Low Priority No space available. Kimberly is looking for a portable cart.	Peg
9	Email Distribution List	1/27/07	Email parishioners for quick updates	New	Gail
10	Publicizing Website	1/27/07	Poster board to publicize St Luke's website	New	Gail
11	Rectory Renovation	1/27/07	Home inspection to itemize problem areas	New	Gail
12	Survey for Social Life	1/27/07	A survey to see what info on Social Justice Life issues that parishioners want to hear	New	John/ Donna Sanchez