

St. Luke Pastoral Council
Minutes of the meeting on February 26, 2007

Members/Staff present: - Fr. Jonathan, Dcn. Paul Lucia, John Sanchez, JoAnn Kozloski, Ngoc Anh Northrup, John Bernat, Gail Castro, Tom Consunji, Peg Culver, Kevin Lucia and Sandra Patron

Absent: Manjari Nathan

- Meeting began with opening prayer by John S.
- Minutes from January 22, 2007 meeting were accepted with corrections on the Crab Feed and board for website.
- Committees Updates:
 - **Finance (Gail)**
 - Fr. Jonathan's new computer will be connected tomorrow.
 - Annual Appeal is starting well with 11 pledges already of more than \$7000. Finance committee will do a talk on how to pledge. No final account from the Archdiocese but the extra money will be reduced for all parishes.
 - Crab Feed sold 136 tickets, have 27 on will call and have less than 50 more to sell.
 - We will not do a "Fund-a-Need" for the rectory flooring. The repair cost is too much. We may do it for the sound speakers in the community area for about \$2000.
 - **Buildings & Grounds (Paul)**
 - The school has bought 150 new chairs which will be delivered and unboxed in March. Does anyone want the old chairs? We may do an announcement.
 - Labor of Love will be on May 12.
 - The kitchen refrigerator was cleaned very nicely by a student.
 - Parking lot is draining and not backing up during the rain.
 - **Catholic Formation (Kevin)**
 - No bible study this week but Lenten Video – Mission style will be shown. Bible study will resume next week and will be starting on the New Testament. The study end date is pushed back to May 22 due to Holy Week events.
 - A healing mass is scheduled for August.
 - Walk of Life is scheduled for Jan 19, 2008. They will have Dr. Alvieta King, niece of Martin Luther King, as a speaker. We may have a potluck dinner after the walk with a showing of pictures.
 - **Liturgy (Peg)**
 - Lent began. We have the black books and lapel pins. The black books aren't selling as well. We may want to put them out the week before Ash Wednesday. We ran out of pins even though we got 1000 pins. The evening mass was overflowing.
 - There are speakers for the reflections on Thursday nights. Elaine did it last week and Gail will do one. There will be the 7 Last Words and Youth production.
 - First Communion is on May 5 at 5 PM and May 6 at 10:30 AM.
 - Confirmation is on May 6 at 5 PM.
 - We received new Eucharistic cups as a gift but there are only 4 so the line up for the Eucharist would be two cups in the middle and one on each side. Announcement of the new arrangement will be given during Mass.
 - Do we want to pre-assign Eucharistic Ministers? It may be too difficult. It's hard enough to arrange for speakers.

- **Parish Life (John B)**
 - Crab Feed meeting is tomorrow night. Got a new crab supplier and an other dumpster. There are about 36 tickets left. John B.'s picture was in the Catholic Newspaper.
- **Public Affairs (Tom)**
 - Tom will provide more info at next meeting after meeting with Fr. Jonathan.
 - Update of parishioners is needed after calling for Fr. Jack's funeral. Called about 880 parishioners.
 - For this October Census, the Council can help count: men, women and children (older than 16) for each Mass for 4 weeks.
 - Sign-up in September as part of donut duty
 - Need to get 3 counters
- **Social Justice (John S)**
 - Youth Walk for Life is on March 24, a week after the Retreat.
- **Update on Old Business**
 - Gail got 200 names for email distribution.
 - Website info on outside board.
 - Rectory renovation on hold.
 - Choir collection basket – Peg/Kevin to bring item to Liturgy committee to have basket at choir section or hand money to captain.
 - Survey of Social Justice Issue on hold.
- **Update on New Business**
 - Process for selecting new pastor has started.
 - There are 8 parishes that need new pastor: Mission Dolores (SF), St. Bruno (San Bruno), St. Luke (Foster City), Mt Carmel (Mill Valley), St. Paul (SF), St. Cecilia (SF), St. Raymond (Menlo Park) and Visitacion (SF).
 - The priests apply for the pastor openings through a letter of interest. Priests are at their parishes for 6 year with a maximum of 12 years. Associates have 4 year terms.
 - A committee of 3 priests appointed by the Bishop will conduct consultation at St. Luke on March 20. They will talk to Fr. Jonathan at 4 PM, to the staff at 5 PM and to the council members and other parishioners at 6 PM.
 - Next council meeting will be on Tuesday, March 20, after the consultation at 7 PM.
 - Cracks are found in the parking lot. They need to be resealed and money needed to be set aside for maintenance.
 - Peg asked if the entry to hall can be made more reflective by doing something on the wall to make it more inviting.
- **Update on Donut Duty List**
 - Donut duty signup sheet was circulated and filled for March.
- **Assignments for next time -**
 - Kevin will lead opening/closing prayers at next meeting.
- Meeting was concluded at 8:10 PM with a closing prayer by John S.

(Minutes prepared by: Ngoc Anh Northrup)

Action Items

	Action Items	Date Initiated	Description	Status	Contact
1	Audio System	3/20/06	Audio wires needed for the speakers in community area.	Inside speakers work but outside ones need to be fixed.	Dcn Paul
2	Bob Welsh	3/20/06	Bring in Bob Welsh as a potential speaker of his presentation on Capital Punishment and of his conversion after he met Tim McVeigh	Open item	JoAnn
3	Labor of Love	3/20/06	Get parishioners involve to help repair and beautify the church	Postponed until more items to fix	Anthony Northrup
4	Visibility to Foster City	4/17/06	More visibility to St Luke through the Foster City Wine and Art Festival or 4 th of July Festival	Follow-up in Jan 2007	Peg
5	Legion of Mary Book Fair	7/17/06	Book fair 2x a year	Book fair during feast of Mt. Carmel and Ministry Fair in Oct 28 & 29.	Sally
6	Church Ventilation	9/18/05	Determine ways to ventilate and cool church	Low Priority Awaiting Dcn Mar	Dcn Mar
7	Speaker Series	10/17/05	Having speakers for discussions after Mass. Something to reenergize the liturgy. Guest priest for homily outside of parish mission.	Low Priority Open item	TBD
8	Parish Library	1/23/06	Need a portable shelf to hold books and video for lending. Need personnel to man shelf or determine a way to maintain library.	Low Priority No space available. Kimberly is looking for a portable cart.	Peg
9	Email Distribution List	1/27/07	Email parishioners for quick updates	In progress	Gail
10	Publicizing Website	1/27/07	Outside bulletin boards to publicize St Luke's website	In progress	Gail
11	Rectory Renovation	1/27/07	Home inspection to itemize problem areas	On hold	Gail
12	Survey for Social Life	1/27/07	A survey to see what info on Social Justice Life issues that parishioners want to hear	On hold	John/ Donna Sanchez
13	October Census	2/26/07	Count parishioners in October. Need 3 counters.	To be address in July/Sept meetings.	TBD